

**Tuesday, June 15, 2021**

**Minutes of the meeting of the Comox Valley Regional District Board of Directors held on June 15, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:00 pm.**

## **MINUTES**

### **Present:**

<b>Chair:</b>	J. Ketler	Village of Cumberland
<b>Vice-Chair:</b>	A. Hamir	Lazo North (Area B)
<b>Directors:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

### **ATTENDANCE:**

Directors Cole-Hamilton and Grieve attended via electronic means.

Also in attendance was R. Holme, CVRD.

### **RECOGNITION OF TRADITIONAL TERRITORIES:**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation and read the following article from the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) available online at: [www.un.org/](http://www.un.org/) :

Article 34: Indigenous peoples have the right to promote, develop and maintain their institutional structures and their distinctive customs, spirituality, traditions, procedures, practices and, in the cases where they exist, juridical systems or customs, in accordance with international human rights standards.

**IN-CAMERA MEETING:**

D. Hillian/D. Arbour: THAT the board adjourn to an in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208

Carried

**ADOPTION OF MINUTES:**

W. Morin/D. Hillian: THAT the Comox Valley Regional District Board minutes dated May 25, 2021 be adopted.

208

Carried

**PETITIONS AND DELEGATIONS:**

**ISLAND CORRIDOR FOUNDATION**

D. Arbour/M. McCollum: THAT the presentation from Larry Stevenson, CEO, Island Corridor Foundation, presenting information regarding ICF activities to restore rail service on Vancouver Island and to address Rail to Trails discussions be received.

208

Carried

**COMOX VALLEY CHAMBER OF COMMERCE - RESTORING RAIL ON VANCOUVER ISLAND**

E. Grieve/K. Grant: THAT the presentation from Andrew Gower, Comox Valley Chamber of Commerce, regarding the restoration of rail on Vancouver Island be received.

208

Carried

**REPORTS:**

**2020 FINANCIAL STATEMENTS AND AUDIT FINDINGS**

K. Grant/D. Arbour: THAT the report dated June 7, 2021 regarding the 2020 financial statements along with

MNP LLP's report relating to the audit for the year ended December 31, 2020 be received.

208

Carried

M. Foort, Chief Financial Officer, presented an overview of the 2020 financial statements for the year ended December 31, 2020.

Cory Vanderhorst, MNP LLP, provided an overview of the Comox Valley Regional District audit findings.

D. Hillian/K. Grant: THAT the financial statements of the Comox Valley Regional District for the year ended December 31, 2020 be approved.

208

Carried

### **COMOX VALLEY RECREATION COMMISSION - MAY 25, 2021**

K. Grant/M. McCollum: THAT the Recreation Commission minutes dated May 25, 2021 be received.

208

Carried

### **ELECTORAL AREAS SERVICES COMMITTEE – JUNE 14, 2021**

K. Grant/W. Morin: THAT quarterly water billing in Union Bay be implemented through an amendment to Bylaw No. 278 being "Water Tolls and Other Charges, 2020"

208

Carried

K. Grant/A. Hamir: THAT Union Bay Improvement District Bylaw No. 285 being "Taxation Bylaw, 2021" be amended to remove the ten per cent penalty and interest charges on outstanding parcel taxes in alignment with Comox Valley Regional District practices.

208

Carried

K. Grant/M. McCollum: THAT the Comox Valley Regional District's 2022 parcel tax roll review panel process include a commitment to analyze the 'B Parcels' issue for the Union Bay water service.

208

Carried

K. Grant/D. Hillian: THAT the Comox Valley Regional District update Union Bay Improvement District Bylaw No. 226 being "Water Regulations Bylaw No. 226, 2010" to include a reference to Master Municipal Construction Documents as a standard for infrastructure and development activities for the Union Bay water service.

208

Carried

E. Grieve/K. Grant: THAT Bylaw No. 280 being "Comox Valley Regional District Fire Services Administration Bylaw No. 280, 2013" be amended to include the Union Bay Fire Protection Service;

AND FURTHER THAT Union Bay Improvement District Bylaw No. 209 being “Fire Department Establishment and Operations Bylaw, 2007 and all amendments thereto, be repealed.

207

Carried

## **ENDING THE BC CLIMATE ACTION REVENUE INCENTIVE PROGRAM**

D. Hillian/K. Grant: THAT the report dated June 10, 2021 regarding the cancellation of the Provincial Climate Action Revenue Incentive Program (CARIP), the implications and proposed next steps be received.

208 and 212

Carried

R. Holme, Long-Range Planner, provided an overview of the staff report regarding the cancellation of the Provincial Climate Action Revenue Incentive Program (CARIP), the implications and proposed next steps.

K. Grant/W. Cole-Hamilton: THAT the Comox Valley Regional District (CVRD) Board receive this report for information;

AND THAT the CVRD Board send a letter to: the Premier, the Minister of Municipal Affairs; the Minister of Environment and Climate Change Strategy; and the Union of BC Municipalities, detailing the impact of cancelling the Carbon Action Revenue Incentive Program and the need for a prompt replacement that provides a dedicated, sustained, and non-application-based stream of funding to enable the CVRD and other local governments to continue their climate action work to deliver on the Provincial CleanBC and Regional Growth Strategy climate change goals and targets.

208 and 212

Carried

## **DEPARTMENT OF NATIONAL DEFENCE: AGREEMENT MUTUAL FIREFIGHTING ASSISTANCE**

D. Hillian/W. Morin: THAT the report dated June 3, 2021 regarding an agreement with the Department of National Defense (DND), representing Canadian Forces Base (CFB) Comox, allowing regional district fire departments to request assistance, or respond to requests for assistance, from the CFB Comox Fire Department on a cost recovery basis be received.

209

Carried

D. Hillian/E. Grieve: THAT the Comox Valley Regional District enter into an agreement for mutual firefighting assistance with the Department of National Defense representing Canadian Forces Base Comox;

AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to execute the agreement.

210

Carried

## **BYLAWS AND RESOLUTIONS:**

K. Grant/M. McCollum: THAT Bylaw No. 661 being “Union Bay Water Tolls and Other Charges Bylaw 278, 2020, Amendment No. 4” be given first and second readings concurrently.

208

Carried

K. Grant/W. Morin: THAT Bylaw No. 661 being "Union Bay Water Tolls and Other Charges Bylaw 278, 2020, Amendment No. 4" be read a third time.

208

Carried

K. Grant/A. Hamir: THAT Bylaw No. 662 being "Comox Valley Regional District Fire Services Administration Bylaw No. 280, 2013, Amendment No. 2" be given first and second readings concurrently.

207

Carried

K. Grant/M. McCollum: THAT Bylaw No. 662 being "Comox Valley Regional District Fire Services Administration Bylaw No. 280, 2013, Amendment No. 2" be read a third time.

207

Carried

K. Grant/W. Morin: THAT Bylaw No. 663 being "Union Bay Parcel Tax Bylaw No. 285, 2021, Amendment 1" be given first and second readings concurrently.

208

Carried

K. Grant/D. Hillian: THAT Bylaw No. 663 being "Union Bay Parcel Tax Bylaw No. 285, 2021, Amendment 1" be read a third time.

208

Carried

E. Grieve/K. Grant: THAT Bylaw No. 664 being "Union Bay Water Use and Distribution Regulation Bylaw 226, 2010, Amendment 1" be given first and second readings concurrently.

208

Carried

K. Grant/M. McCollum: THAT Bylaw No. 664 being "Union Bay Water Use and Distribution Regulation Bylaw 226, 2010, Amendment 1" be read a third time.

208

Carried

K. Grant/A. Hamir: THAT Bylaw No. 654 being "Comox Valley Economic Development Service Conversion Bylaw No. 345, 2016, Amendment No. 1" be adopted.

208

Carried

D. Hillian/K. Grant: THAT Bylaw No. 653 being "Comox Valley Regional District Security Issuing Bylaw No. 653, 2021" be adopted.

210

Carried

D. Hillian/K. Grant: THAT Bylaw No. 655 being "Regional District Security Issuing Bylaw No. 655, 2021" be adopted.

210

Carried

## **NEW BUSINESS:**

### **MOSAIC FORESTRY ACTIVITIES**

E. Grieve/K. Grant: THAT the correspondence dated June 10, 2021 from Director Arbour regarding Mosaic Forest Management logging in the Langley Lake watershed be received.

K. Grant/A. Hamir: THAT addendum item I.1 "Response from Mosaic Forest Management" be considered.  
208 Carried

K. Grant/M. McCollum: THAT the correspondence dated June 14, 2021 from Molly Hudson, Director, Sustainability, Mosaic Forest Management, regarding logging in the Langley Lake watershed be received.  
208 Carried

K. Grant/W. Morin: THAT Comox Valley Regional District board write to Mosaic Forest Management requesting that the company suspends its harvesting activities plans in the Langley Lake watershed until 2023;

AND FURTHER THAT between now and then the Comox Valley Regional District invite Mosaic Forest Management to work together to explore a watershed conservation plan for the Langley Lake watershed.  
208 Carried

K. Grant/M. McCollum: THAT Comox Valley Regional District board plan for, and invite relevant Vancouver Island jurisdictions and the Province to a sharing session and discussion on how to best manage public drinking watersheds on Vancouver Island.  
208 Carried

## **INVESTMENT MANAGEMENT POLICY**

M. McCollum/D. Hillian: THAT the correspondence dated June 11, 2021 from Director McCollum regarding establishing guidelines and principles to ensure that CVRD investments deliver both in terms of financial value and its impact on society be received.  
208 Carried

A. Hamir/D. Arbour: WHEREAS the Comox Valley Regional District voted to recognize the climate crisis and addressing the climate crisis is one of our four strategic drivers;

AND WHEREAS the use of fossil fuels are understood to be the world's greatest contributor to climate altering, greenhouse gas emissions;

AND WHEREAS the Municipal Finance Authority Fossil Fuel Free Short-Term Bond Fund has, since its inception, outperformed the FTSE Canada Short Term Overall Bond Index;

AND WHEREAS the "Municipal Finance Authority of British Columbia (MFA) believes that investment processes that incorporate ESG (Environmental, Social, Governance) factors and other broad systemic issues can lead to better investment outcomes";

AND WHEREAS the MFA now requires that all but one of its pooled funds incorporate ESG through adherence to the United Nations Principles of Responsible Investment, and other Canadian Financial

institutions offer securities and pooled investment funds that select for ESG factors;

THEREFORE BE IT RESOLVED that the board direct staff to review and report back on a potential update to CVRD Policy No. P14 Investment Management that can achieve the following considerations:

1. Align investment with the section 183 of the Community Charter, and best practices for investing public funds;
2. Select investments that make positive contributions to ESG factors; and
3. Divest from fossil fuels companies, where practical, by supporting fossil fuel free investment portfolios, such as the MFA Fossil Fuel Free Short-Term Bond Fund and build on the examples of fossil fuel free investment strategies from other BC municipalities such as Vancouver and Victoria.

208

Carried

NAY: K. Grant

## **UBCM MINISTERS MEETINGS**

D. Arbour/K. Grant: THAT the verbal report from Chair Ketler regarding topics for ministers meetings at the next Union of British Columbia Municipalities (UBCM) conference in September be received.

208

Carried

## **ADDENDUM - UPON APPROVAL OF THE BOARD:**

D. Hillian/A. Hamir: THAT the addendum be considered.

208

Carried

## **ELECTORAL AREAS SERVICES COMMITTEE - JUNE 14, 2021**

### **2021-2025 FINANCIAL PLAN - BUDGET AMENDMENTS - BAYNES SOUND, AREA B AND AREA C PARKS AND GREENWAYS SERVICE**

D. Arbour/K. Grant: THAT the 2021-2025 financial plan and capital expenditure program for the Baynes Sound portion of Electoral Area A, Area B and Area C Parks and Greenways Service, function 621, be amended by increasing land improvement expenditures in 2021 for Goose Spit Greenways annual capital projects, Project No. 1006, by \$45,000 to support increased costs for the Yates to Moore Roads staircase replacement project. This is to be funded by a corresponding further contribution from the parks and greenways capital works reserve (855).

209

Carried

## **RESPONSE TO DELEGATION FROM FRIENDS OF STRATHCONA PARK**

D. Hillian/K. Grant: THAT the correspondence dated June 15, 2021 from Director Grieve regarding a request for a letter of support for the Friends of Strathcona Park, as per their delegation to the board on May 25, 2021 be received.

208

Carried

K. Grant/D. Arbour: THAT the Comox Valley Regional District board provide a letter of support to the Friends of Strathcona Park for grant funding opportunities.

208

Carried

**ADJOURN TO IN-CAMERA:**

The board adjourned to its in-camera session at 6:13 pm.

**RISE AND REPORT:**

The board rose from its restricted in-camera session at 7:41 pm.

**TERMINATION:**

D. Arbour/K. Grant: THAT the meeting terminate.

208

Carried

Time: 7:41 pm.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_:

---

Jesse Ketler  
Chair

Certified Correct and Recorded By:

---

Lisa Dennis  
Manager of Legislative Services